



Internship title: Digital Collections Specialist

Organization: SolarSPELL (Solar Powered Educational Learning Library)

Location: Tempe/Remote

Type of internship: Non-paid; part-time

Application deadline: rolling until filled

Start date: August 18th

Description:

SolarSPELL is seeking a digital collections specialist intern to assist in library maintenance of collections in the SolarSPELL library. In particular, SolarSPELL is seeking a candidate with experience in digital collections. Ideal candidates will be pursuing a Master's in Library and Information Science (or equivalent degree).

SolarSPELL is an offline, digital library initiative at Arizona State University that provides localized educational information and the training to build 21st-century skills in offline environments that may lack electricity, internet connectivity, and/or traditional libraries. We work with in-field partners, like the Peace Corps and the UN Refugee Agency, to build local capacities and ensure long-term, sustainable impact.

Users connect to the SolarSPELL offline, digital library over WiFi, using any WiFi-enabled device (smartphones, tablets, laptops) to freely, and safely, surf thousands of resources that are carefully curated and continually improved to meet local information needs.

More information on SolarSPELL can be found here: <http://solarspell.org>

This internship offers an exciting opportunity to contribute to improving the quality of educational information available to students and teachers around the world, whose schools may lack Internet connectivity, electricity, and/or traditional libraries. Your contributions will be brought to the field and used by teachers and students, within months of your internship!

Interns will be expected to attend a new intern orientation over Zoom. Ideal candidates will be detail-oriented and self-starters.

Internship duties will include the following:

- Digital asset management
- Reviewing collections for weeding
- Identifying content need areas
- Assist in ongoing standardization of keyword library
- Assisting with measurement and evaluation research

How to apply: If you are interested in applying for this position, please submit a resume and cover letter to Courtney Finkbeiner at courtney.finkbeiner@asu.edu. All documents should be in PDF format and follow the naming style of [LastName_FirstName_DesiredPosition]